



Automate Financial Reporting Mastery Training Brochure

Empowering Data Intelligence for the Modern Workplace

- Streamline Reports • Eliminate Manual Errors
- Make Finance Smarter



Audience

In today's fast-paced business environment, **manual financial reporting is too slow, too repetitive, and too risky**. Automation transforms how finance professionals collect, analyze, and report data — allowing faster insights, fewer errors, and greater accuracy across the board. This training helps you **move from spreadsheets and static reports to dynamic, automated reporting systems**, using Excel, Power Query, Power Pivot, and Power BI. You'll learn how to build automated pipelines that refresh data, update dashboards, and generate executive-ready financial statements in seconds.

Ideal for:

- Accountants & Finance Managers
- CFOs & Financial Controllers
- Business Analysts & Reporting Officers
- Operations Managers & Auditors
- Entrepreneurs managing business finances
- Anyone seeking to simplify, automate, and accelerate financial reporting



Course Description

The **Automate Financial Reporting Mastery Training** walks you through the full automation lifecycle — from data preparation and consolidation to real-time dashboard generation and scheduled report distribution. You'll learn how to **connect accounting data from multiple sources**, apply transformations, automate calculations, and design self-refreshing reports. The focus is on **accuracy, efficiency, and decision-ready insight** — empowering finance professionals to spend less time preparing reports and more time interpreting them.

By the end of this program, you'll be able to:

- Build live financial dashboards using Power BI & Excel
- Automate P&L, Balance Sheet & Cash Flow updates
- Link multiple data sources with Power Query & Pivot
- Create scheduled report refresh and distribution systems
- Deliver management-ready visuals and summaries in real-time



Course Outline

- Module 1: Introduction to Financial Data Automation
- Module 2: Data Cleaning & Transformation with Power Query
- Module 3: Financial Modelling with Power Pivot & DAX
- Module 4: Building Live Financial Dashboards in Power BI
- Module 5: Automating Report Updates & Scheduled Delivery



Training Details

Duration: 2 days

Training Fee: N500,000(excluding tax)





Thank you



Hub 43, 2nd Floor 8, Jubilee way,
CMD Road Magodo Lagos



08033437278 ; 08094435952
info@alfred-victoria.com
www.alfred-victoria.com