



Applied AI Intermediate Level

From AI Users to AI-Powered Problem Solvers

Automate Tasks • Analyse Data
Deliver Results



Audience

Once teams know the basics, the next gain comes from applying AI to real workflows. This programme takes participants beyond simple prompts to automate routine work, analyse data and build repeatable AI-assisted processes in their own roles.

Ideal for:

- Graduates of AI Foundations (or equivalent)
- Team Leads & Middle Managers
- Project & Operations Managers
- HR, Finance & Customer Service Professionals
- Business Analysts & Data Users
- Digital Transformation Champions



Course Description

Applied AI is a three-day practitioner programme in AVA's AI certification pathway. It focuses on putting AI to work: advanced prompting, Microsoft 365 Copilot across Word, Excel, PowerPoint, Outlook and Teams, AI-assisted data analysis and reporting, and no-code automation with tools such as Power Automate, Zapier and Make. Participants build working use cases from their own job roles and leave with a personal AI workflow toolkit.



Course Outline

- Module 1: Advanced Prompting & Custom AI Assistants
- Module 2: Microsoft 365 Copilot in Word, Excel, PowerPoint, Outlook & Teams
- Module 3: AI for Data Analysis, Reporting & Visualisation
- Module 4: Workflow Automation with Power Automate, Zapier & Make
- Module 5: AI for Project Management, HR & Customer Service
- Module 6: Building Function-Specific AI Use Cases
- Module 7: Capstone: Your Personal AI Workflow Toolkit



Training Details

Duration: 3 Days

Training Fee: N100,000 (excluding tax)





Thank you



Hub 43, 2nd Floor 8, Jubilee way,
CMD Road Magodo Lagos



08033437278 ; 08094435952
info@alfred-victoria.com
www.alfred-victoria.com